

LOUDONVILLE VILLAGE COUNCIL

September 21, 2020

Loudonville Village Council met for a regular meeting on Monday, September 21, 2020 at 6 p.m. via teleconference. (Zoom Meeting ID: 84566964814) Mayor Stricklen called the meeting to order. Answering roll call were Mr. Bill Welsh, Mr. Tom Young, Mr. Jason Van Sickle, Mr. Tom Gallagher, Mrs. Cathy Lance, and Mr. Matt Young. Also in attendance at the meeting were Village Administrator Curt Young, Fiscal Officer Elaine Van Horn, Fire Chief Mike Carey, and Village Solicitor Thom Gilman. The following guests joined the meeting: Loudonville Times Reporter Jim Brewer and Dennis Schaefer.

**CONSENT ITEMS:**

**Council Minutes – September 8, 2020 Regular Meeting:** Councilman Gallagher moved the minutes be approved as presented. Second by Councilwoman Lance. A roll call upon said motion resulted as follows:

Tom Gallagher, yes; Cathy Lance, yes; Bill Welsh, yes;  
Tom Young, yes; Jason Van Sickle, yes; Matt Young, yes. Motion carried.

**DEPARTMENTAL REPORTS:**

**Youth Building HVAC:** Administrator Young reviewed a quote from Tim Allarding of Valley Heating and Cooling to install a new furnace with an option to include air conditioning with an upgrade of the ducts. Reporting that after he had spoken further with Mr. Allarding, Administrator Young suggested Council reconsider their prior decision to use window air conditioners rather than including it with the furnace upgrade. Administrator Young noted the cost to install the furnace with a 5-ton air conditioner and upgraded duct work would be \$9,400. He noted that the cost for just the furnace is \$4,200. Councilman Tom Young stated he felt the air conditioning would be beneficial, suggesting that a programmable thermostat be installed. Administrator Young stated that including the air conditioning would affect the remaining balance from the ACCF grant that would be applied toward the purchase of the waste receptacles. Councilman Gallagher noted that the 2020 budget included some funds allocated for improvements to the Youth Building that could be used to supplement the cost. Councilman Tom Young moved to accept the quote from Valley Heating and Cooling at a cost not to exceed \$9,400. Second by Councilman Gallagher. A roll call upon said motion resulted as follows:

Tom Young, yes; Tom Gallagher, yes; Bill Welsh, yes;  
Jason Van Sickle, yes; Cathy Lance, yes; Matt Young, yes. Motion carried.

**Coronavirus Relief Fund:** Administrator Young noted that Council has mentioned on several occasions their desire to meet in a public venue for Council meetings. He stated that he met with the Mayor, Fiscal Officer, and Theatre Director in the theatre to review a possible layout on the theatre stage to hold council meetings under current distancing guidelines. He noted that the purchase of 9 lapel microphones for Council and 4 stand microphones for attendees who wish to address Council could be purchased with Cares Act funds at a cost of \$6,583. He noted tables and chairs for the stage would also be needed at a cost of about \$750. He stated that should Council decide to approve the purchases, it might be possible to move the meetings to the theatre in a short matter of time if the equipment is available. Councilman Gallagher suggested purchasing additional hand sanitizer stations. Administrator Young noted that additional units could be purchased from remaining Cares Act funds. Councilwoman Lance asked if the theatre currently has any equipment that Council could use without having to expend those dollars. Administrator Young answered that there is not enough proper equipment available in the theatre, and suggested maintaining a separation of use for the time being. Councilman Tom Young stated that microphones would be useful in the Council chambers as well. Administrator Young noted that the lapel microphones would not be effective at close range, and that well-placed microphones will be required for livestreaming. Councilwoman Lance commented that there are times when it would be beneficial to move Council to the theatre venue when there are a large number of attendees. Councilwoman Lance moved to approve the purchase of microphone equipment and tables and chairs at a cost not to exceed \$7,331.69, and additional hand sanitizer stations. Second by Councilman Van Sickle. A roll call upon said motion resulted as follows:

Cathy Lance, yes; Jason Van Sickle, yes; Bill Welsh, yes;  
Tom Young, yes; Tom Gallagher, yes; Matt Young, yes. Motion carried.

**Use of Masks at Council Meetings:** Councilman Gallagher questioned whether masks would be worn even with the 6' distancing when Council moves to the theatre. Mayor Stricklen stated masks would not be required. Councilman Gallagher stated that where he is employed as an educator, there are no more than six people permitted in each room and masks are required, noting he is also required to wear a mask while he lectures the class. He noted he thought masks were still required indoors. Mayor Stricklen stated that the Health Department isn't pursuing the governance of masks, further noting he personally will not be

LOUDONVILLE VILLAGE COUNCIL

September 21, 2020

wearing a mask, and suggested anyone who was concerned or wished to protect themselves could wear a mask. Councilman Gallagher answered that it is his intention to be in compliance with Governor DeWine's instruction and to maintain a safe environment for everyone. Solicitor Gilman shared that it has been his experience in the courts that a number of courts have taken the position that masks are required when entering, exiting, and moving about the building. He noted that some courts have permitted the masks to be removed when appearing before the court to testify for the purpose of understandability. Solicitor Gilman noted Council can decide what procedure will be followed with regard to masks. Mayor Stricklen stated that other local governments in the area are having meetings and are not wearing masks, and also stated that it was his opinion that it should be an individual preference.

**Fire Department SCBA Face Pieces:** Chief Carey asked Council to consider approving the purchase of 30 face pieces and N95 adapters from Cares Act funds for the Fire Department. He noted the masks would be used as all-inclusive face/respiratory PPE for the treatment or transport of known or suspected COVID-19 positive patients and are fit-tested for each member. He noted that Solicitor Gilman had reviewed the request, noting it falls within the guidelines for the use of Cares Act funds. Councilman Tom Young moved to approve the purchase of the face shields at a cost not to exceed \$10,350 from the Coronavirus Relief Fund. Second by Councilman Gallagher. A roll call upon said motion resulted as follows:

Tom Young, yes; Tom Gallagher, yes; Bill Welsh, yes;  
Jason Van Sickle, yes; Cathy Lance, yes; Matt Young, yes. Motion carried.

**Outdated light bars and light fixtures:** Chief Carey asked Council for approval to place old, unused light bars and fixtures on GovDeals. He noted that the purchase price may not exceed the \$1,000.00 threshold requiring Council approval, but was uncertain what the sale price might be. Councilman Gallagher moved to approve the sale of the equipment on GovDeals. Second by Councilman Matt Young. A roll call upon said motion resulted as follows:

Tom Gallagher, yes; Matt Young, yes; Bill Welsh, yes;  
Tom Young, yes; Jason Van Sickle, yes; Cathy Lance, yes. Motion carried.

**LEGISLATION:**

**ORDINANCE 36-2020**

**AN ORDINANCE TO MAKE ADDITIONAL APPROPRIATIONS FOR THE CURRENT YEAR AND DELCARING AN EMERGENCY**

**VOTE TO SUSPEND THE RULES**

Councilwoman Lance moved to suspend the rules of the law, which require an ordinance to be read on three different days, for Ordinance 36-2020. Councilman Welsh seconded the motion. A roll call upon said motion resulted as follows:

Cathy Lance, yes; Bill Welsh, yes; Tom Young, yes;  
Jason Van Sickle, yes; Tom Gallagher, yes; Matt Young, yes. Motion carried.

**ADOPTION VOTE**

Councilwoman Lance moved that Ordinance 36-2020 be passed as read. Second by Councilman Welsh. A roll call upon said motion resulted as follows:

Cathy Lance, yes; Bill Welsh, yes; Tom Young, yes;  
Jason Van Sickle, yes; Tom Gallagher, yes; Matt Young, yes. Motion carried.

**RESOLUTION 37-2020**

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S), AND FOR THE MAYOR TO EXECUTE CONTRACTS AS REQUIRED.**

Administrator Young stated that the project is for the rebuilding of North Adams Street, noting that the asphalt is thin in the middle of the street and there is not much of a base on the remainder of the street. He noted the project includes North Adams Street from Washington Street to East Campbell Street and also the repaving of Haskell Street from North Union to North Jefferson Street and will include water line replacements and fire hydrants as well. Administrator Young explained to Council that he wanted to make them aware that he may ask Council to consider utilizing income tax funds to fund a portion of the

LOUDONVILLE VILLAGE COUNCIL

September 21, 2020

waterline improvements should the project be accepted. He reminded Council that the Village has successfully completed large projects on an almost annual basis that include both street and utility line improvements. He explained that he does not like to complete large paving projects without improving the utilities underneath the road, which generally include significant costs in the water fund. He noted that this project includes a significant amount of water line improvements compared to the asphalt costs and commented that, while the water fund is not in bad shape, he wants to be cautious of the carryover balance in the water system fund. He stated it is important to maintain a healthy balance in the water fund for emergency issues that may come up given the crucial nature of the water infrastructure. Administrator Young also mentioned that he had sent an email to Council members encouraging them to attend an online training opportunity regarding asset management for the Village's water and sewer systems.

**VOTE TO SUSPEND THE RULES**

Councilman Welsh moved to suspend the rules of the law, which require an ordinance to be read on three different days, for Resolution 37-2020. Councilman Matt Young seconded the motion. A roll call upon said motion resulted as follows:

Bill Welsh, yes; Matt Young, yes; Tom Young, yes;  
Jason Van Sickle, yes; Tom Gallagher, yes; Cathy Lance, yes. Motion carried.

**ADOPTION VOTE**

Councilman Welsh moved that Resolution 37-2020 be passed as read. Second by Councilman Matt Young. A roll call upon said motion resulted as follows:

Bill Welsh, yes; Matt Young, yes; Tom Young, yes;  
Jason Van Sickle, yes; Tom Gallagher, yes; Cathy Lance, yes. Motion carried.

**ORDINANCE 38-2020**

**AN ORDINANCE VACATING AN ALLEY WITH NO NAME WITHIN THE VILLAGE OF LOUDONVILLE COMMENCING AT WEST MAIN STREET AND SITUATED WEST OF LOT 698 AND SOUTH OF LOTS 698, 697, 696, AND 695, AND TERMINATING AT LOT 1070 IN THE VILLAGE OF LOUDONVILLE.**

Solicitor Gilman noted that he had received the signed consent of all the adjoining property owners.

**VOTE TO SUSPEND THE RULES**

Councilman Gallagher moved to suspend the rules of the law, which require an ordinance to be read on three different days, for Ordinance 38-2020. Councilwoman Lance seconded the motion. A roll call upon said motion resulted as follows:

Tom Gallagher, yes; Cathy Lance, yes; Bill Welsh, yes;  
Tom Young, yes; Jason Van Sickle, yes; Matt Young, yes. Motion carried.

**ADOPTION VOTE**

Councilman Gallagher moved that Ordinance 38-2020 be passed as read. Second by Councilwoman Lance. A roll call upon said motion resulted as follows:

Tom Gallagher, yes; Cathy Lance, yes; Bill Welsh, yes;  
Tom Young, yes; Jason Van Sickle, yes; Matt Young, yes. Motion carried.

**OLD BUSINESS:**

**Chamber Events:** Mayor Stricklen announced that the Loudonville Mohican Chamber of Commerce will be proceeding with their previously-scheduled Chili Cook-Off on October 23 from 4-6 PM downtown. He also reported that the Halloween parade is October 31 at 4 PM, trick-or-treat from 5 to 6 PM downtown and trick-or-treat in the residential neighborhoods from 6 to 7 PM. He noted social distancing is encouraged at the events and additional Covid-friendly precautions are being taken.

**Loudonville Planning Commission Appointment:** Mayor Stricklen announced that he has appointed Ms. Tracy Cooper to the Planning Commission to fill the seat left vacant due to the resignation of Mr. Carl Smith. Mayor Stricklen thanked Mr. Smith for his service and also to Ms. Cooper for her continued support of the community.

LOUDONVILLE VILLAGE COUNCIL

September 21, 2020

**Loudonville Mohican Chamber of Commerce – Council Liaison:** Mayor Stricklen reported that the previous Parks & Buildings Committee meeting, there was discussion regarding appointing a member of Council to attend the Chamber of Commerce meetings to act as a liaison between the Village Council and Chamber, suggesting Councilman Matt Young be appointed. Councilman Tom Young moved to approve the appointment of Councilman Matt Young to act as a liaison at the Loudonville Mohican Chamber of Commerce meetings. Second by Councilman Van Sickle. A roll call upon said motion resulted as follows:

Tom Young, yes; Jason Van Sickle, yes; Bill Welsh, yes;  
Tom Gallagher, yes; Cathy Lance, yes; Matt Young, abstain. Motion carried.

**NEW BUSINESS:**

**Recognition of Safety Forces:** Councilman Van Sickle expressed appreciation to the Loudonville Fire, EMS, and Police Departments for the excellent service they provided throughout the summer months during the influx of recreational visitors to the area. He noted that he heard no complaints regarding the Police Department and felt recognition was appropriate for their outstanding work.

**Park Lighting Project:** Councilman Matt Young asked Administrator Young if he was able to obtain any information from Ohio Edison regarding their lighting improvement program for Central Park. Administrator Young answered that saw they had suspended some of those programs during the Covid-19 pandemic and noted he would try to gather information before the next meeting.

**DONOR RECOGNITIONS:**

**Ashland County Community Foundation - \$25,000 Grant:** Mayor Stricklen read a Certificate of Appreciation to be presented to ACCF for the grant in the amount of \$25,000 for improvements to the Youth Building, a portion of a short-throw projection for the theatre, and trash receptacles for the downtown and Central Park.

**Loudonville Theatre & Arts Committee – \$6,800 Grant:** Mayor Stricklen read a Certificate of Appreciation to be presented to LTAC for their grant in the amount of \$6,800 to be used toward the purchase of a short-throw projector for the Theatre.

**Matt Young - \$500 Donation:** Mayor Stricklen read a Certificate of Appreciation to be presented to Councilman Matt Young for his donation of \$500 to the Police Department from the proceeds of the 5<sup>th</sup> Annual Cruisin' Tomatoes Car Show.

**CLAIMS ORDINANCE 2020-18:**

Claims Ordinance 2020-18 was presented for approval. Councilman Tom Young moved to approve Claims Ordinance 2020-18. Second by Councilman Van Sickle. A roll call upon said motion resulted as follows:

Tom Young, yes; Jason Van Sickle, yes; Bill Welsh, yes;  
Matt Young, yes; Tom Gallagher, yes. Motion carried.

**ADJOURN:** With no further business to be brought before Council, Councilman Tom young moved the meeting be adjourned at 6:37 PM. Second by Councilwoman Lance. A roll call upon said motion resulted as follows:

Tom Young, yes; Cathy Lance, yes; Bill Welsh, yes;  
Jason Van Sickle, yes; Tom Gallagher, yes; Matt Young, yes. Motion carried.

---

Fiscal Officer

---

Mayor