

**RESOLUTION NO. 22-2017**

**A RESOLUTION ESTABLISHING THE DRUG LAW ENFORCEMENT  
FUND AND DECLARING AN EMERGENCY**

**WHEREAS**, the Council of the Village of Loudonville wishes to establish a Drug Law Enforcement Fund to receive, hold, and distribute funds related to criminal drug offenses;

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE  
OF LOUDONVILLE, STATE OF OHIO:**

**SECTION ONE:** There is hereby established, a Drug Law Enforcement Fund, for the receipt, management, and expenditure of funds as provided by law. Said Fund shall be controlled by the policy attached hereto, which may be amended from time to time.

**SECTION TWO:** This Ordinance is hereby declared to be an emergency measure, necessary for the immediate preservation of the public peace, health and safety of the Village of Loudonville, for the reason that funds must be immediately accepted and maintained from criminal prosecutions. This Ordinance shall therefore take effect and be in force upon its passage.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Stephen Stricklen, Mayor

Attest:

\_\_\_\_\_  
Elaine Van Horn, Fiscal Officer

\_\_\_\_\_  
Thomas R. Gilman, Village Solicitor

**LOUDONVILLE POLICE DEPARTMENT  
DRUG LAW ENFORCEMENT FUND POLICY**

This policy is established to meet the statutory requirements of the Ohio Revised Code and for compliance with the requirements established by the Auditor of the State of Ohio. The Village of Loudonville has established a Drug Law Enforcement Fund. Said Fund shall be governed by the terms of this Policy, as amended from time to time.

**Receipt of Funds**

A. Upon receipt of any funds as provided by Ohio law, the Loudonville Police Department shall fully document the following:

1. Date the funds were received;
2. The amount of such funds;
3. The source of such funds

**Expenditures**

A. Drug Law Enforcement Fund monies may only be used for the purpose of subsidizing the Loudonville Police Department's enforcement efforts pertaining to drug offenses.

B. Upon the expenditure of any funds in the Drug Law Enforcement Fund, the Loudonville Police Department shall fully document the specific amount expended on each general type of expenditure.

C. The record shall not provide for or permit the identification of any specific expenditure that is made in an ongoing investigation.

**Reporting Requirements**

A. In accordance with Ohio Revised Code Section 2925.03(F)(b), the Loudonville Police Department shall prepare a report for each calendar year that includes all of the information contained in all of the public records kept by the agency pursuant to Ohio Revised Code Section 2925.03(F)(2)(a) for that calendar year. The Police Department shall send a copy of the report to the Ohio Attorney General, the legislative authority, and Fiscal Officer not later than the first day of March of the following year.

B. The Fiscal Officer shall be responsible for the maintenance of the financial records of the fund including bank statements, appropriation requests, disbursements and receipts for property or services.