

LOUDONVILLE VILLAGE COUNCIL

November 6, 2017

The Loudonville Village Council met for a regular meeting on Monday, November 6, 2017 at 6 p.m. at the Loudonville Fire Station. Mayor Steve Stricklen called the meeting to order and answering roll call were Mr. Bill Welsh, Mrs. Traci Cooper, Mr. Tom Young, Mr. Roy Wilson, Mr. Michael Robinson and Mr. Jason Van Sickle. Also in attendance at the meeting were Village Solicitor Thom Gilman, Village Administrator Curt Young, Fiscal Officer Elaine Van Horn, Fire Chief Mike Carey, Firefighter Paramedic Brad Bilancini, and Loudonville Times Reporter Jim Brewer.

**THE PLEDGE OF ALLEGIANCE:** Mayor Stricklen led the Pledge of Allegiance.

**CONSENT ITEMS:**

**Council Minutes – October 16, 2017:** Councilwoman Cooper moved the minutes be approved as presented. Second by Councilman Welsh. A roll call upon said motion resulted as follows:

Mrs. Cooper, yes; Mr. Welsh, yes; Mr. Wilson, yes;  
Mr. Young, yes; Mr. Robinson, yes; Mr. Van Sickle, yes. Motion carried.

**Monthly Financial Report – October 2017:** Councilwoman Cooper moved to approve the October Financial Report. Second by Councilman Young. A roll call upon said motion resulted as follows:

Mrs. Cooper, yes; Mr. Young, yes; Mr. Welsh, yes;  
Mr. Wilson, yes; Mr. Robinson, yes; Mr. Van Sickle, yes. Motion carried.

**Mayor's Court Report – October 2017:** Councilwoman Cooper moved to accept the October Mayor's Court Report. Second by Councilman Welsh. A roll call upon said motion resulted as follows:

Mrs. Cooper, yes; Mr. Welsh, yes; Mr. Wilson, yes;  
Mr. Young, yes; Mr. Robinson, yes; Mr. Van Sickle, yes. Motion carried.

**GUESTS:** None.

**DEPARTMENTAL REPORTS:**

**Theatre Renovation Project – Adena Payment App #2:** Administrator Young noted that this request for approval for \$47,440.95 represents payment application #2 for Adena for the state grant project. Fiscal Officer Van Horn noted that the State remits the approved grant payment to the Village and the Village pays the contractor. Councilwoman Cooper moved to approve Payment Application #2 to Adena. Second by Councilman Van Sickle. A roll call upon said motion resulted as follows:

Mrs. Cooper, yes; Mr. Van Sickle, yes; Mr. Welsh, yes;  
Mr. Wilson, yes; Mr. Young, yes; Mr. Robinson, yes. Motion carried.

**Fire Department Equipment Maintenance:** Chief Carey advised Council that much of the fire apparatus is in need of repairs or maintenance. He noted that a transfer of appropriated funds within the Fire Levy Fund is needed to cover unexpected repairs and general maintenance that he stated has been neglected over the years.

**LEGISLATION:**

**ORDINANCE 40-2017**

**AN ORDINANCE CLOSING THE SAFE ROUTES TO SCHOOL PROJECT FUND AND TRANSFERRING ALL REMAINING FUNDS THEREIN TO THE GENERAL FUND OF THE VILLAGE OF LOUDONVILLE**

**EMERGENCY MEASURE VOTE**

Councilwoman Cooper moved to suspend the rules and Councilman Welsh seconded that Ordinance No. 40-2017 be declared an emergency measure and that the rules of the law, which require an ordinance to be read on three different days, be suspended with respect to Ordinance No. 40-2017. A roll call upon said motion resulted as follows:

Mrs. Cooper, yes; Mr. Welsh, yes; Mr. Wilson, yes;  
Mr. Young, yes; Mr. Robinson, yes; Mr. Van Sickle, yes. Motion carried.

**ADOPTION VOTE**

Councilwoman Cooper moved that Ordinance No. 40-2017 be passed as read. Second by Councilman Welsh. A roll call upon said motion resulted as follows:

Mrs. Cooper, yes; Mr. Welsh, yes; Mr. Wilson, yes;  
Mr. Young, yes; Mr. Robinson, yes; Mr. Van Sickle, yes. Motion carried.

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**RESOLUTION 41-2017**

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO ENTER INTO A MUTUAL AID AGREEMENT WITH THE OHIO WATER/WASTEWATER AGENCY RESPONSE NETWORK.**

Upon question by Councilman Young, Administrator Young explained that the Ohio Water/Wastewater Agency Response Network (WARN) program is recommended by the EPA as another component of the required comprehensive emergency contingency plan municipalities must maintain. Solicitor Gilman stated that the program provides an avenue for municipalities to share resources and assist each other in the event of an emergency within the State of Ohio. Administrator Young cited an example of the Village providing the use of the VAC truck to the Village of Perrysville who then reimburses Loudonville for its use.

EMERGENCY MEASURE VOTE

Councilwoman Cooper moved to suspend the rules and Councilman Welsh seconded that Resolution No. 41-2017 be declared an emergency measure and that the rules of the law, which require an ordinance to be read on three different days, be suspended with respect to Resolution No. 41-2017. A roll call upon said motion resulted as follows:

Mrs. Cooper, yes; Mr. Welsh, yes; Mr. Wilson, yes;  
Mr. Young, yes; Mr. Robinson, yes; Mr. Van Sickle, yes. Motion carried.

ADOPTION VOTE

Councilwoman Cooper moved that Resolution No. 41-2017 be passed as read. Second by Councilman Welsh. A roll call upon said motion resulted as follows:

Mrs. Cooper, yes; Mr. Welsh, yes; Mr. Wilson, yes;  
Mr. Young, yes; Mr. Robinson, yes; Mr. Van Sickle, yes. Motion carried.

**RESOLUTION 42-2017**

**A RESOLUTION AMENDING AND IMPLEMENTING A PRE-TAX CAFETERIA PLAN FOR EMPLOYEES OF THE VILLAGE OF LOUDONVILLE.**

Solicitor Gilman explained that the proposed Plan would be an addition to the existing Section 125 Cafeteria Plan for the Village. He noted this Internal Revenue Code Section 125 Cash in Lieu of Benefit Plan will allow a compensation in the amount of \$150 per month to those employees who do not need the health insurance plan provided by the Village.

EMERGENCY MEASURE VOTE

Councilwoman Cooper moved to suspend the rules and Councilman Wilson seconded that Resolution No. 42-2017 be declared an emergency measure and that the rules of the law, which require an ordinance to be read on three different days, be suspended with respect to Resolution No. 42-2017. A roll call upon said motion resulted as follows:

Mrs. Cooper, yes; Mr. Wilson, yes; Mr. Welsh, yes;  
Mr. Young, yes; Mr. Robinson, yes; Mr. Van Sickle, yes. Motion carried.

ADOPTION VOTE

Councilwoman Cooper moved that Resolution No. 42-2017 be passed as read. Second by Councilman Wilson. A roll call upon said motion resulted as follows:

Mrs. Cooper, yes; Mr. Wilson, yes; Mr. Welsh, yes;  
Mr. Young, yes; Mr. Robinson, yes; Mr. Van Sickle, yes. Motion carried.

**RESOLUTION 43-2017**

**A RESOLUTION TRANSFERRING APPROPRIATIONS WITHIN A FUND**

EMERGENCY MEASURE VOTE

Councilwoman Cooper moved to suspend the rules and Councilman Welsh seconded that Resolution No. 43-2017 be declared an emergency measure and that the rules of the law, which require an ordinance to be read on three different days, be suspended with respect to Resolution No. 43-2017. A roll call upon said motion resulted as follows:

Mrs. Cooper, yes; Mr. Welsh, yes; Mr. Wilson, yes;  
Mr. Young, yes; Mr. Robinson, yes; Mr. Van Sickle, yes. Motion carried.

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**ADOPTION VOTE**

Councilwoman Cooper moved that Resolution No. 43-2017 be passed as read. Second by Councilman Welsh. A roll call upon said motion resulted as follows:

Mrs. Cooper, yes; Mr. Welsh, yes; Mr. Wilson, yes;  
Mr. Young, yes; Mr. Robinson, yes; Mr. Van Sickle, yes. Motion carried.

**OLD BUSINESS:**

**Theatre Rental & Ticket Policy:** Councilman Van Sickle distributed to Council a draft copy of a proposed fee schedule for the theatre. He noted that the Parks & Buildings Committee has met several times with Theatre Consultant Sally Hollenbach to revise the theatre ticket pricing and rental fees schedule. He further asked Council to review the draft policy before it is presented in Ordinance form at the November 20 Council meeting.

**NEW BUSINESS:**

**Theatre Renovation Project Parking:** Councilman Young inquired about handicapped parking at the rear of the Municipal Building once the new ramp is constructed. Administrator Young noted that handicapped spots are planned for that area.

**Municipal Building Entrance Flooring:** Councilman Van Sickle reported that new carpet for the interior of the theatre was donated by an anonymous donor through the Loudonville Theatre & Arts Committee. He stated that the carpet installer is recommending that a high-traffic commercial walk-off flooring be installed in the vestibule of the municipal building to reduce the amount of dirt in an effort to protect the new theatre carpet investment. He presented a quote in the amount of \$1,825.41 for Mohawk Walkoff System flooring for the vestibule. Fiscal Officer Van Horn noted it would be paid out of the General Fund Lands & Buildings appropriations. Councilwoman Cooper moved to approve the purchase. Second by Councilman Welsh. A roll call upon said motion resulted as follows:

Mrs. Cooper, yes; Mr. Welsh, yes; Mr. Wilson, yes;  
Mr. Young, yes; Mr. Robinson, yes; Mr. Van Sickle, yes. Motion carried.

**Theatre Renovation Project Window Repairs:** Councilman Van Sickle presented a quote from Adena to replace the broken glass in the window in the new women's restroom and to cover the second story broken theatre window with Hardie Board for the sum of \$1,933. Councilwoman Cooper moved to approve the proposal. Second by Councilman Wilson. A roll call upon said motion resulted as follows:

Mrs. Cooper, yes; Mr. Wilson, yes; Mr. Welsh, yes;  
Mr. Young, yes; Mr. Robinson, yes; Mr. Van Sickle, yes. Motion carried.

**Central Park Fountain Flower Maintenance:** Council discussed a letter from Richardson's Greenhouse advising the Village that they would no longer be providing the maintenance on the flowerpots in Central Park around the fountain. Administrator Young noted he was hesitant to consider discussing it with Maintenance Superintendent Burkhart as he felt the Maintenance Department was extremely busy in the summer to handle the additional task throughout the growing season. Council agreed with Councilman Van Sickle suggesting the Village contacting the FFA, the LHS Horticulture Class, or the Boy Scouts. Discussion continued regarding the hanging flower baskets in the downtown business district and who would be watering those. Council agreed to review the matter again at a later date.

**Maintenance Building Project Update:** Mayor Stricklen announced that he had received the final plans for the new maintenance building reflecting the requested changes. He noted that an exhaust system and an oil separator were also included in the updated plans. Mayor Stricklen stated that the architect will now prepare and present the final plans to Richland County for approval, and will prepare the bid specifications.

**CLAIMS ORDINANCE 2017-21:**

Claims Ordinance 2017-21 was presented for approval. Councilwoman Cooper moved to approve Claims Ordinance 2017-21. Second by Councilman Robinson. A roll call upon said motion resulted as follows:

Mrs. Cooper, yes; Mr. Welsh, yes; Mr. Wilson, yes;  
Mr. Young, yes; Mr. Robinson, yes; Mr. Van Sickle, yes. Motion carried.

**ADJOURN:** With no further business to be brought before Council, Councilman Welsh moved the meeting be adjourned at 6:25 PM. Second by Councilwoman Cooper. A roll call upon said motion resulted as follows:

Mr. Welsh, yes; Mrs. Cooper, yes; Mr. Wilson, yes;  
Mr. Young, yes; Mr. Robinson, yes; Mr. Van Sickle, yes. Motion carried.

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**Fiscal Officer**

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**Mayor**